

**Downtown Orillia Management Board
Regular Board Meeting
Minutes**

Tuesday, March 19, 2019

6:00 P.M.

DMB Boardroom

33 Mississauga St. W.

(Accessible entrance is located at the back entrance off Andrew Street)

Present: Michael Knight, Councillor Rob Kloostra, Susan Willsey, Michael Fredson, Tyler Knight, Al Wallace, Ron Spencer

Regrets: Daniel Saberi, Nancy Nevala

Also Present: Lisa Thomson-Roop

1. Open Session

2. Chair – Michael Knight

3. Call to Order – 6:03pm

4. Approval of Agenda

5. Disclosure of Interest

11. a. Michael Knight – Financials – Owns Co-op Parking – Parking Spaces for staff.

6. Deputations

7. Minutes

February 19, 2019 – Approved.

8. Closed Session

There are no Closed Session items

9. Correspondence – Information Items

a. Treasury Department – 2018 DMB Budget Summary

Question regarding the budget surplus: Board cannot run a deficit so when budget is established the board plans for the worst case scenarios such as every event being rained out.

b. Clerk's Department – Declaration of Interest Registry

c. Orillia Chamber of Commerce – Business Achievement Awards Sponsorship-Thank you
Receive as information.

10. Correspondence – Action Items

a. 2020 Ontario Winter Games – DOMB Support

Motion 1

Moved: Rob Kloostra

Seconded: Susan Willsey

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“THAT the Downtown Orillia Management Board provide in-kind sponsorship of the Orillia 2020 Winter Games by taking on the role of Transportation Chair of the 2020 Orillia Winter Games”

Carried.

- b. Big Brothers Big Sisters of Orillia & District – Bowl For Kids’ Sake Sponsorship Request

Motion 2

Moved: Tyler Knight

Seconded: Al Wallace

“THAT the Downtown Orillia Management Board sponsor the Big Brothers Big Sisters of Orillia & District Bowl of Kids’ Sake event by providing \$100.00 Downtown Dollars.”

Carried.

- c. Parks Canada & Mayor Clarke – Samuel De Champlain Monument – Upcoming Consultations
Receive as Information.

- d. DOMB Manager – re: Proposed Change to April Meeting

Motion 3

Moved: Rob Kloostra

Seconded: Susan Willsey

THAT the Downtown Orillia Management Board move the April Meeting to April 23rd, 2019 instead of April 16, 2019.”

Carried.

11. Reports

- a. Financial Report

Vice Chair Ron Spencer took over the role of Chair for this item as Michael Knight declared a conflict of interest.

Motion 4.

Moved: Al Wallace

Seconded: Michael Fredson

“THAT the Downtown Orillia Management Board pay the financials presented in the March 19, 2019 Financial Report in the amount of \$2,510.93.”

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Carried.

Michael Knight resumed duties of the Chair.

- b. Events Report
Receive as information.
- c. Downtown Tomorrow CIP Update
Receive as information.
- d. Beautification, Maintenance and Seasonal Décor Committee
Receive as information.
- e. Farmers' Market Management Committee

Motion 5

Moved: Al Wallace

Seconded: Tyler Knight

“THAT the Downtown Orillia Management Board recommend to Council Courtney Thompson be appointed as the board representative of the Orillia Farmers' Market Management Committee to replace Tyler Knight for term ending November 30, 2020.”

Carried.

- f. Transit Advisory Committee
Rep. was not attendance.
- g. Orillia District Chamber of Commerce
*Business Recruitment Strat. Planning committee meeting will occur.
Receive as information.*

12. Deputation Motions

13. Date of Next Meeting – April 23, 2019

14. Adjournment – 6:44pm

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M. Knight
Chair