

**DOWNTOWN ORILLIA MANAGEMENT BOARD
SPECIAL BOARD MEETING
MINUTES**

April 30, 2013 – 3:15 pm
in the DOMB Board Room
33 Mississauga St. W.

(Accessible entrance is located at the back entrance off Andrew Street)

Present: Sarah Valiquette-Thompson, Eric Cathcart, Nick Raseta, Ron Spencer, Councillor Pete Bowen, Bob Willsey, Susan Willsey, Mariano Tulipano

Regrets: Helen DiPardo

Also Present: Lisa Thomson-Roop, Aaron Schoenmaker (staff)

1. Open Session

2. Chair – Sarah Valiquette-Thompson

3. Call to Order – 3:20 pm

4. Approval of Agenda - approved

5. Disclosure of Interest -

13.a Beatles Celebration – Sponsorship & Event Partnership: Councillor Pete Bowen declared a conflict as he's an organizer of the event.

6. Deputations

7. Minutes

8. Closed Session (not applicable)

- a. Motion to move into Closed Session
- b. Closed Session Items
- c. Motion to rise and report to Open Session

9. Open Session (not applicable)

10. Motions arising from Closed Session Discussions

11. Correspondence – Information Items

12. Correspondence – Action Items

13. Reports

- a. Beatles Celebration – Sponsorship & Event Partnership

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Councillor Pete Bowen left while discussion of this item occurred.

Discussion. Mariano Tulipano arrived at 3:30pm

Motion1

Moved: Eric Cathcart

Seconded: Nick Raseta

“THAT the Downtown Orillia Management Board sponsor the Orillia Beatles Celebration \$2000.00.

AND THAT the DMB provides staff time to help with the organization of the event as well as day of support, not to exceed 40 hours.

AND THAT the DMB will provide entertainment in the establishments and up and down the street the day of the event.”

Carried.

Direction: The DMB Manager will attend two Beatle Committee meetings to assist with the planning of the event venue location and report back to the board.

b. Orillia Spring Blues – Partnership

Motion 2

Moved: Ron Spencer

Seconded: Susan Willsey

“THAT the Downtown Orillia Management Board partner with the Orillia Spring Blues Festival.

THAT the partnership feature

- Shuttle Service from the main stage throughout the Downtown**
- Harmonica Workshop**
- Venue cost sharing (50% up to \$150 per venue)**
- Banner ad in the Blues Festival program (dependant on feasibility).**

AND THAT the costs not exceed \$1500.00, to be funded by the Spring Promotion Budget”

Carried.

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c. Summer Student Hire

Motion: 3

Moved: Bob Willsey

Seconded: Eric Cathcart

“THAT the Downtown Orillia Management Board hire Alissa Landry as its Summer Student Event Assistant Co-ordinator from May 13, 2013 to August 30, 2013 at 10.25 per hour, based on a 35-40 hr work week.”
Carried.

14. Deputation Motions

15. Date of Next Meeting –Tuesday May 21, 2013. –DOMB Board Room

16. Adjournment – 3:50 pm